

**BOURNE HOUSING AUTHORITY
871 SHORE ROAD
POCASSET, MA 02559-2079**

LANDLORD INFORMATION REGARDING TENANT SELECTION

The owner is responsible for screening and selection of the family to occupy the owner's unit. At or before PHA approval of the tenancy, the PHA must inform the owner that screening and selection for tenancy is the responsibility of the owner.

The owner is responsible for screening of families on the basis of their tenancy histories. An owner may consider a family's background with respect to such factors as:

- Payment of rent and utility bills;
- Caring for a unit and premises;
- Respecting the rights of other residents to the peaceful enjoyment of their housing;
- Drug-related criminal activity or other criminal activity that is a threat to the health, safety or property of others; and
- Compliance with other essential conditions of tenancy.

The PHA must give the owner:

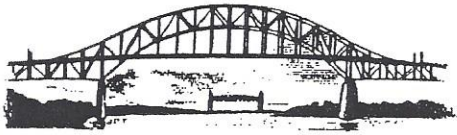
- The family's current and prior address (as shown in the PHA records); and
- The name and address (if known to the PHA) of the landlord at the family's current and prior address.

When a family wants to lease a dwelling unit, the PHA may offer the owner other information in the PHA possession, about the family, including information about the tenancy history of family members, or about drug trafficking by family members.

I have read and understand the above-stated regulations in regard to leasing a unit and tenant screening.

Signature

Date



BOURNE HOUSING AUTHORITY

871 Shore Road • Pocasset, MA 02559 • (508) 563-7485 • FAX (508) 564-7531 • email: bourneha@capecod.net

RESTRICTIONS ON LEASING TO RELATIVES UNDER THE SECTION 8 HOUSING CHOICE VOUCHER PROGRAMS

Effective June 17, 1998, The Department of Housing and Urban Development (HUD) regulations prohibits housing authorities from approving a unit for lease if the owner of the unit is the parent, child, grandparent, sister, brother or other relative of the Section 8 Voucher holder that is seeking to rent the unit. Under Section 982.306 Final Rule, "Owner" includes a principal or other interested party.

The Bourne Housing Authority can approve the unit lease if the Bourne Housing Authority determines that approving the unit would provide reasonable accommodations for a family member who is a person with disabilities.

ADDENDUM TO SECTION 8 HOUSING ASSISTANCE CONTRACT AND SECTION 8 VOUCHER

OWNER:

I _____, as owner of the property located at _____, do hereby certify that I am **NOT** a parent, child, grandparent, sister, brother of other relative of any member of the Voucher holder's) _____ household.

Signed under the pains and penalties of perjury this _____ day _____

Signature of Owner _____

SECTION 8 VOUCHER HOLDER:

I _____, as a Section 8 Voucher holder, residing at _____, do hereby certify that I am **NOT** a parent, child, grandparent, sister, brother of other relative of any member of the Owner's family.

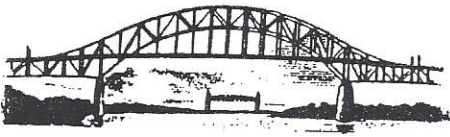
Signed under the pains and penalties of perjury this _____ day _____

Signature of Voucher Holder: _____



Equal Opportunity Housing and Employment





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HOUSING CHOICE VOUCHER (HCV) LANDLORD CERTIFICATION

Re: Street address of assisted unit: _____

City: _____ State/Zip: _____

Ownership of Assisted Unit: I certify that I am the legal or the legally designated agent for the above-referenced unit, and that the prospective tenant has no ownership interest in this dwelling unit whatsoever.

Approved Residents of Assisted Unit: I understand that the family members listed on the dwelling lease agreement as approved by the housing agency are the only individuals permitted to reside in the unit. I also understand that I am not permitted to live in the unit while I am receiving housing assistance payments.

Housing Quality Standards: I understand my obligations in compliance with the Housing Assistance Payments Contract to perform necessary maintenance so the unit continues to comply with Housing Quality Standards.

Tenant Rent Payments: I understand that the tenant's portion of the contract rent is determined by the housing agency, and that it is illegal to charge any additional amounts for rent or any other item not specified in the lease, which have not been specifically approved by the housing agency.

Reporting Vacancies to the Housing Agency: I understand that should the assisted unit become vacant, I am responsible for notifying the housing agency immediately in writing.

Computer Matching Consent: I understand the Housing Assistance Payment Contract permits the housing agency or HUD to verify my compliance with the Contract. I consent for the housing agency or HUD to conduct computer matches to verify my compliance, as they deem necessary. The housing agency and HUD may release and exchange information regarding my participation in the HCV Program with other Federal and State agencies.

Administrative and Criminal Actions for Intentional Violations: I understand that failure to comply with the terms and responsibilities of the Housing Assistance Payments contract is grounds for termination of participation in the HCV Program. I understand that knowingly supplying false, incomplete or inaccurate information is punishable under Federal or State Criminal Law.

Signature of Landlord/Agency

Date

WARNING: Title 18, US Code Section 1001, states that a person who knowingly and willingly makes false or fraudulent statements to any Department or Agency of the United States is guilty of a felony. State Law may also provide penalties for false or fraudulent statements.



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