

**BOURNE HOUSING AUTHORITY
REPAYMENT AGREEMENT POLICY**

It is the policy of the Bourne Housing Authority that all indebtedness to the Authority must be paid in full or a repayment agreement must be executed.

Applicants/tenants will remain in “good standing” with the Authority provided all payments are received in a prompt, timely manner. Failure to abide by the terms of a repayment agreement will result in one or more of the following actions:

- Applicants will be removed from the waiting list
- Unpaid balances will be processed through small claims court for collection of total unpaid balance, plus court costs
- Tenants will have their rental assistance terminated or will be evicted from units administered by the Bourne Housing Authority

Tenants will be in default when two (2) payments are delinquent. When the repayment agreement is in default, no future repayment agreements will be made with the same tenant. All balances will be due in full.

Make all payments to “Bourne Housing Authority” and mail to:

Bourne housing authority
871 Shore Road
Pocasset, Ma 02559

TENANT

DATE